

Franklin Together Annual Honor Awards Policy and Procedures

Purpose:

To promote and thank community members for support of programs and policies that benefit justice involved individuals.

Annual awards acknowledge the contributions of one area business, agency, community member and justice involved individual who has demonstrated outstanding service to the mission, vision, values, goals, and work of Franklin Together during a given service year.

Procedure:

- 1. Nominations for awards will be accepted in December of each year for that calendar year.
- 2. The nominating person must have a Coalition Involvement Agreement on file.
- 3. The nominating person must be a member of Franklin Together in good standing.
- 4. Nominations will be made using the Franklin Together Honor Award Nomination Form.
- 5. All nominations will be reviewed by the Franklin Together Steering Committee.
- 6. Nomination categories include the following:
 - a. Business
 - b. Agency
 - c. Justice Involved Individual
 - d. Community Member
- 7. The Steering Committee will vote for a winner in each category where a nomination was received. A simple majority will win. In the case of a tie, the co-chairs will decide the winner.
- 8. The winners will be notified in writing of the award and invited to the first meeting in the following year to receive the award.
- 9. The winner in each category will receive a certificate. Other items may be given as appropriate and available.